



**OFFICE OF THE CITY CLERK**

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**Public Notice of the City of Sun Prairie**, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

**BID BOARD MEETING - DECEMBER 2019**

DATE: THURSDAY, DECEMBER 05, 2019 TIME: 8:00 AM

LOCATION: MARKET STREET DINER  
110 MARKET STREET  
SUN PRAIRIE, WI 53590

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF MINUTES**
  - A. Approve the November 7, 2019 Meeting Minutes
3. **CITIZEN APPEARANCES/PUBLIC COMMENT**
  - A. BID Expansion Presentation - Chuck Law, Director – Local Government Center, UW-Madison Division of Extension
4. **APPROVAL OF BILLS = \$5,173.64.** 2019 budget = \$4,580.64; 2020 budget = \$593.00
  - A. BVM, SP Neighbors January 2020 print ad - \$343.00
  - B. Gardens by Ann, Winter Pots - \$1,725.00
  - C. Nitty Gritty, 2019 BID November Breakfast Social - \$164.85
  - D. Freidel Windsor St. Properties LLC, 2019 Walkway Snow Removal - \$470.00
  - E. Bruce Hanson, 2019 Downtown Santa - \$410.00
  - F. UPS Store, 2019 LNO Carry Sheets - \$240.00
  - G. Prairie Flowers & Gifts, 2019 LNO purchase of gum for Giveaway Bags - \$385.00

- H. Beans 'n Cream, 2019 LNO purchase of coffee for Giveaway Bags - \$238.29
- I. ProAdSpec, 2019 LNO Giveaway Bags - \$689.36
- J. Roundhouse Marketing, 2019 LNO banner print ad creation for The Star - \$140.00
- K. Facebook, 2019 LNO Event Post Boost - \$118.14
- L. The Loft at 132, Annual Meeting January 30 50% Rental Fee - \$250.00

**5. APPROVAL OF ALLOCATION OF INCOMING REVENUE**

- A. Approve incoming revenue into Ladies Night Out budget line from the Bank of Sun Prairie for the sponsorship of Giveaway Bags - \$600.00

**6. CHAIRPERSON'S REPORT**

**7. MANAGER'S REPORT**

**8. UNFINISHED BUSINESS**

- A. For consideration, discussion and possible action regarding Committee Reports
  - a. Executive
  - b. Beautification
  - c. Business Recruitment and Retention
    - i. Retail Guild Work Group
    - ii. Restaurant and Bar Owner Work Group
    - iii. Specialty services Businesses Work Group
  - d. Event
    - i. Sponsorship Work Group

**9. NEW BUSINESS**

- A. Sun Prairie Neighbors Campaign Renewal for March 2020-March 2021 - Jenny Stebnitz

**10. OTHER BUSINESS**

**11. REFERRALS TO STAFF OR COMMITTEE FOR REVIEW OR ACTION**

**12. ADJOURNMENT**

Posted: December 2, 2019

Posted: Sun Prairie City Hall  
300 East Main Street

Sun Prairie Public Library  
1350 Linnerud Drive

Sun Prairie Utilities  
125 West Main Street

Members

Dan Callies (2020) – Chair

Adam Bougie (2022) – Vice Chair

Deb Krebs (2020) - Secretary

Mary Polenske, Council Rep (2020) Patrick DePula (2021)

James Fanone (2021)

Rose Freidel (2021)

Jeff Gauger (2020)

Dina Pocernich (2020)

Marta Hansen (2022)

Jenny Stebnitz (2022)

*NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511*

*NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.*