



OFFICE OF THE CITY CLERK

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Public Notice of the City of Sun Prairie, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

BID BOARD MEETING - NOVEMBER 2019

DATE: THURSDAY, NOVEMBER 07, 2019 **TIME:** 8:00 AM

LOCATION: MARKET STREET DINER
110 MARKET STREET
SUN PRAIRIE, WI 53590

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF MINUTES**
 - A. Approve October 3, 2019 Meeting Minutes
3. **CITIZEN APPEARANCES/PUBLIC COMMENT**
 - A. Update regarding 240 and 242 E. Main Street properties - Toby Mattson
 - B. Lane Street Parking Restrictions - JR Brimmer, City of Sun Prairie Public Works on behalf of Lee Igl
 - C. Summary of 402 E. Main Street/109-111 Vine Street Neighborhood Meeting - Scott Kugler, City of Sun Prairie Director of Community Development
4. **APPROVAL OF BILLS = \$2,919.04**
 - A. BVM, SP Neighbors December print ad - \$343.00
 - B. Prairie Flowers & Gifts, 2019 Planters Weeding & Watering month of October - \$150.00
 - C. Hometown News The Star, 2019 FBT Print - \$474.75
 - D. Engraving & Trophy Specialists, 2019 Scarecrow Contest Ribbons - \$21.00

- E. UPS Store, 2019 Fall Festival Posters - \$48.56
 - F. UPS Store, 2019 Fall Fest Flyers - \$175.00
 - G. UPS Store, 2019 LNO Posters - \$78.00
 - H. Hotel Northland Green Bay, 2019 WDAC Downtown Summit - \$139.00
 - I. City of Green Bay, 2019 WDAC Downtown Summit Parking - \$9.35
 - J. HUB International Insurance, 2019 Thanksgiving Weekend Horse-Drawn Wagon Rides Eventt Insurance - \$865.01
 - K. Facebook, 2019 Fall Festival Event Post Boost - \$150.00
 - L. Hub International Insurance, 2019 Fall Fest event insurance - \$465.37
5. **APPROVAL OF ALLOCATION OF INCOMING REVENUE = \$200.08**
- A. Approve incoming revenue into Artful Wine Walk budget line from Cannery Wine & Spirits for purchase of stemless wine glasses - \$200.08
6. **CHAIRPERSON'S REPORT**
- A. Downtown Steering Committee Update - Dan Callies
7. **MANAGER'S REPORT**
8. **UNFINISHED BUSINESS**
- A. For consideration, discussion and possible action regarding Committee Reports
 - a. Executive
 - b. Beautification
 - c. Business Recruitment and Retention
 - i. Retail Guild Work Group
 - ii. Restaurant and Bar Owner Work Group
 - iii. Specialty services Businesses Work Group
 - d. Event
 - i. Sponsorship Work Group

9. NEW BUSINESS

- A. DECA Student Liaison - Approve as part of 2020 Operation Plan, Exhibit H - David Rippl, DECA Student Advisor
- B. Approve BID Board 2020 Meeting Calendar
- C. Approve Downtown Sun Prairie Events 2020 Calendar, Exhibit F
- D. 2020 Scavenger Hunt supporting Sunshine Place's #ActofKindess Event - Colleen Burke

10. OTHER BUSINESS

11. REFERRALS TO STAFF OR COMMITTEE FOR REVIEW OR ACTION

12. ADJOURNMENT

Posted: November 4, 2019

Posted: Sun Prairie City Hall
300 East Main Street

Sun Prairie Public Library
1350 Linnerud Drive

Sun Prairie Utilities
125 West Main Street

Members

Dan Callies (2020) – Chair

Adam Bougie (2022) – Vice Chair

Deb Krebs (2020) - Secretary

Mary Polenske, Council Rep (2020)

Patrick DePula (2021)

James Fanone (2021)

Rose Freidel (2021)

Jeff Gauger (2020)

Dina Pocernich (2020)

Marta Hansen (2022)

Jenny Stebnitz (2022)

NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511

NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.