



License Renewal Packet Guide

We have designed our license renewal packet to function as a one-size-fits-all tool. In most cases, not every license holder will have to fill out every part of this packet. Here is a guide to help you determine which parts of the packet pertain to you.

Pages	Document Type	Who must fill this out?
1-2	<ul style="list-style-type: none"> State Renewal Alcohol License Application 	All Licensees
3-5	<ul style="list-style-type: none"> Additional Information (you will either have one for Class A or Class B establishments depending on what type you currently hold) 	All Licensees
7-16	<ul style="list-style-type: none"> Appointment of Liquor Agent Auxiliary Questionnaire Applicant Information Licensing Guidelines 	Corporations, Nonprofit Organizations, or Limited Liability Companies (LLC)
17-24	<ul style="list-style-type: none"> Auxiliary Questionnaire Applicant Information Licensing Guidelines 	1 for each person listed under sections A or B on the State Renewal Alcohol License Application
25-32	<ul style="list-style-type: none"> Auxiliary Questionnaire Applicant Information Licensing Guidelines 	Extra Copy in case you need it.
33-40	<ul style="list-style-type: none"> Auxiliary Questionnaire Applicant Information Licensing Guidelines 	Extra Copy in case you need it.
41	<ul style="list-style-type: none"> Amusement / Vending / Entertainment Machine Application 	Any establishment that provides these types of devices.
43	<ul style="list-style-type: none"> Application for Cigarette and Tobacco Products Retail License 	Any establishment selling cigarettes or tobacco.
45-49	<ul style="list-style-type: none"> Application for a Nightclub License 	Any establishment that offers or allows live entertainment (i.e. Live musical performances, Disc Jockeys) with a dance floor at least 100 square feet in size.