



OFFICE OF THE CITY CLERK

300 East Main Street
 Sun Prairie, WI 53590-2227
 (608) 837-2511
 FAX (608) 825-6879

Application for Chicken-Keeping License

****All licenses expire December 31****

Is this a Renewal Application?

Yes, I held a Chicken-Keeping license last year. No, this is my first time applying.
 (No changes from prior year)

Applicant Information (If applicant is a business, provide the legal name of that business)	
Name of applicant (first name, middle initial, last name) OR legal name of business (or other legal entity)	Phone number
All trade or other names, if any (dba or "doing business as" name)	
Address	
E-mail	
I have obtained my Wisconsin Livestock Premises Registration Card.* My code is:	

Structure Information	
Total square feet of coop and enclosure: Minimum 16 square feet per chicken.	
Square feet of coop alone: (no more than 50 square feet)	
Distance of enclosure to the nearest property line: (at least 15 feet)	
Initials	I have obtained the required Special Use Permit from the Planning Department and paid the \$35 fee. Special Use File Number: _____
Initials	I have read and understand the conditions under which I may keep chickens. I agree to abide by these conditions, which are outlined in sections 17.16.140 (29) and 17.16.140 (30) of the City of Sun Prairie Municipal Code of Ordinances.
Initials	I understand that the Zoning Administrator may revoke my license to keep chickens if I fail to comply with the provisions of any ordinance regulating the keeping of chickens.

* Registration with the Wisconsin Department of Agriculture, Trade and Consumer Protection is mandatory. The registration is free. Go to: https://datcp.wi.gov/Pages/Programs_Services/PremisesRegistration.aspx
 You can either complete the registration form online, or print it and fill it out and mail or fax it in.

Use the area provided below to sketch the chicken-keeping site. Include distances from lot lines, structures (home, garage, shed), fences/barriers, pools, etc. Identify the size and location of the proposed chicken coop and run.

Signature of applicant

Printed name of applicant

Date

OFFICE USE ONLY – Application and fees accepted by _____ Date ____/____/20____

FEES: Chicken-Keeping License – 1st year No fee until January 1, _____.
 Renewal Chicken-Keeping License \$35.00/year

Total Fees collected: \$ _____

In regards to the issuance of this license, copies were sent for review to:

Planning Department
 Building Inspection Date Referred ____/____/____

Planning Department: ____/____/____ _____ Recommended Approval Denial
 Initials

Building Inspection: ____/____/____ _____ Recommended Approval Denial
 Initials