



## OFFICE OF THE CITY CLERK

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**Public Notice of the City of Sun Prairie**, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

### **BUSINESS IMPROVEMENT DISTRICT (BID) BOARD MEETING**

DATE: **THURSDAY, DECEMBER 7, 2017** TIME: **8:00 A.M.**  
LOCATION: Market Street Diner  
110 Market Street  
Sun Prairie, WI 53590

The following items are posted for discussion, consideration, and possible action:

1. Call to Order and Roll Call
2. Approval of October Minutes
3. Approval of Bills
  - a. BVM, SP Neighbors January ad - \$343.00
  - b. Schönheit Gardens, Winter Plantings - \$2,925.00
  - c. ProAdSpec, LNO giveaway bags - \$651.82
  - d. MCV, LNO giveaway bag items - \$295.40
  - e. MCV, Scarecrow Contest gift card - \$25.00
  - f. Mike Cunningham, reimbursement for Scarecrow Contest ribbons - \$35.00
  - g. Roundhouse, 3 full page ads for: PeachJar, Xplore and Discover publications - \$990.00
  - h. Roundhouse, 2sided flyer LNO carry sheet and 2018 event dates - \$515.00
  - i. Roundhouse, 2versions LNO posters for businesses (design & printing) - \$372.50
  - j. PeachJar, Firetruck Parade & LNO event - \$300.00
  - k. Sun Prairie Chamber of Commerce, 2018 Member Fees & Dues - \$95.00
  - l. Roundhouse, 2018 Sponsorship Flyer - \$550.00
  - m. Roundhouse, 2018 Groundhog Event Banner design - \$565.00
  - n. Antigone Grace Graphic Design, Groundhog logo for Banners - \$475.00
  - o. Façade Improvement Grant – Prairie Flowers & Gifts reimbursement. July 6 2017 Minutes approved 50% of up to \$1138.00. Invoices receive from PF&G:
    - i. Ross Electric, install new back door light: \$345.00 @50% = \$172.50
    - ii. Gallagher Tent & Awning, install commercial awning: \$796.00 @50% = \$398.00
    1. Total PF&G Reimbursement = \$570.50TOTAL amount invoices: \$8,708.22
4. Citizen Appearances/Public Comment
  - a. David Baehr – Apartment building at 126 N Bristol Street
5. Board Chairperson Report
6. Manager's Report

### **OLD BUSINESS**

7. For consideration, discussion, and possible action, regarding Committee Reports
  - a. Executive
  - b. Beautification
  - c. Business Recruitment and Retention
    - i. Retail Guild – none.
    - ii. Restaurant & Bar Owners – none.
    - iii. Specialty Services Businesses – none.

d. Events

**NEW BUSINESS**

1. Other Business
2. Items to be referred to staff or committees for review or action.
3. Adjournment

**Next Meeting Thursday, January 4, 8:00AM at Market Street Diner - Sun Prairie**

Posted: Sun Prairie City Hall Sun Prairie Public Library Sun Prairie Utilities  
300 East Main Street 1350 Linnerud Drive 125 West Main Street

**Members:**

Dan Callies – Chair	Dina Pocernich	James Fanone
Adam Bougie - Vice Chair	Deb Krebs	Jenny Stebnitz
Beth Fatsis – Secretary	Mary Polenske, Council Rep	Rose Freidel
Jeff Gauger	Gary Praznik	Colleen Burke - BID Manager

NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511

NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.