

	<h2 style="color: red;">Building Permit Application</h2> <p> <b>Department of Building &amp; Code Enforcement</b>  <b>300 East Main Street, Sun Prairie, WI 53590</b>  <b>Phone (608) 825-1184 Fax (608) 825-6879</b>  <b>www.cityofsunprairie.com</b> </p>	<b>Address of Project:</b>  
		<b>Lot # /Subdivision:</b>  
<b>Owner Information:</b>		
Name and Email (if desired):		
Address:		
Day Phone:	Evening Phone:	Fax:
<b>Contractors:</b> (List All That Apply)		
<b>General/Structure:</b>		<b>Email:</b>
Address:		Phone:
Address:		Fax:
Dwelling/Building Contractor #:	Dwelling Qualifier #:	Contact Person:
<b>Electrical:</b>		<b>Email:</b>
Address:		Phone:
Address:		Fax:
Electrical Contractor Cert #:	City License #:	Contact Person:
<b>HVAC:</b>		<b>Email:</b>
Address:		Phone:
Address:		Fax:
HVAC Contractor Cert #		Contact Person:
<b>Plumbing:</b>		<b>Email:</b>
Address:		Phone:
Address:		Fax:
Dwelling/Building Contractor #:	Master Plumber Cert #:	Contact Person:
<b>Project Information Details:</b> (Check All That Apply)		
<input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> New Construction <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Principle Structure <input type="checkbox"/> Other:		
<b>Description of Project:</b>		
<b>Total Cost of Project: \$</b>		
<b>Building Type:</b> <input type="checkbox"/> Multifamily <input type="checkbox"/> Condominium <input type="checkbox"/> Commercial <input type="checkbox"/> Dwelling-1 Family House <input type="checkbox"/> Dwelling-2 Family		
<b>Occupancy Type:</b> <input type="checkbox"/> Owner Occupied <input type="checkbox"/> Rental Occupied <input type="checkbox"/> # of Units in Building_____		
<b>Water Heater Replacement Info:</b> Fuel Type: <input type="checkbox"/> Electric <input type="checkbox"/> Gas----Vent Type: <input type="checkbox"/> Power Vent <input type="checkbox"/> Natural Draft		
<b>Furnace Replacement Info:</b> <input type="checkbox"/> Forced Air <input type="checkbox"/> Boiler    Vent Type: <input type="checkbox"/> Power Vent <input type="checkbox"/> Natural Draft    BTU:		
<b>Air Conditioner Replacement Info:</b> Type:    Tonnage:		
<b>Demolition/Moving Permit Requirements:</b>		
<input type="checkbox"/> Moving Existing Structure <input type="checkbox"/> Environmental Letter <input type="checkbox"/> Bonding Requirement <input type="checkbox"/> DNR Notice <input type="checkbox"/> Conditional Use Permit #		
<input type="checkbox"/> <b>Early Start Permit:</b>		
We, the undersigned, request to begin footing and foundation work prior to approval of the plans in accordance with SPS 320.09, SPS 361.32 and Municipal Code Section 15.04.010. Plans have been submitted to the Building Department and all information requested by Code has been included with the submittal. We agree to make any changes required after the plans have been reviewed and to remove or replace non-code complying parts of the foundation and or footings. We agree to proceed with <b>the footings and foundation only and will not continue</b> with the remainder of the building or structure until <b>Building Permit fees have been paid</b> , the permit has been issued and permit has been posted.		

\*\* Signature required on page 2 \*\*

<b>New Construction Details:</b> (For Use With Additions and New Construction Only)			
Submittals: <input type="checkbox"/> Developer Approval	<input type="checkbox"/> Erosion Control Plan	<input type="checkbox"/> Energy Worksheet	Square Footage:
<input type="checkbox"/> State Approved Drawings	<input type="checkbox"/> 2 Sets of Building Plans	<input type="checkbox"/> Curb & Gutter Pre-construction Form	Unfinished:
<input type="checkbox"/> Driveway Permit	<input type="checkbox"/> Site Plans	<input type="checkbox"/> Conditional Use Permit # _____	Finished:
Building Height:	Number of Stories:		Garage:
Water Lateral Size: _____	Water Lateral Type: <input type="checkbox"/> Ductile Iron <input type="checkbox"/> Copper	Sewer Lateral Size: _____	Other:
Foundation Type: <input type="checkbox"/> Concrete <input type="checkbox"/> Masonry <input type="checkbox"/> Other:			Total:
Wall Type: <input type="checkbox"/> Wood <input type="checkbox"/> Steel <input type="checkbox"/> ICF <input type="checkbox"/> Timber/Pole <input type="checkbox"/> Other:			Footprint:
Heat Loss: Total Building Heating Load from Energy Worksheet in BTU/HR			

**CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS**

101.65 (1r) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s.101.654(2)(a), the following consequences might occur:

- a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.
- b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under sub. (1)(a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

**Conditions of Approval:**

You are hereby advised that the owner, as defined in 101.01(2) (e) of Wisconsin State Statutes, is responsible for all code requirements not specifically cited herein.

- Foundation survey shall be provided prior to occupancy.
- Driveway permit is required prior to issuance of building permit. Applications can be obtained in Public Works Department.
- Drain tile and pit shall be installed according to SPS 321.17 or approved method.
- Site drainage shall conform to approved plat drainage and Municipal Ordinance 17.36.170.
- Building sewer shall be back flow protected per Municipal Ordinance 13.12.160.
- All electrical work shall be installed by an electrical contractor licensed by the City of Sun Prairie.
- All construction shall comply with the City of Sun Prairie Municipal Code.
- Construction site erosion control per Municipal Ordinance and applicable County and State requirements.
- Landscaping requirements per approved landscaping plan.
- All development shall comply with approved site plan.

**The applicant agrees to comply with the Wisconsin Uniform Dwelling Code, Wisconsin Enrolled Commercial Building Code, and all other applicable codes and municipal ordinances and with the conditions of this permit. The applicant understands that the issuance of the permit creates no legal liability, express or implied, on the department or municipality; and certifies that the information is accurate.**

**The applicant agrees to allow the building inspection and assessing staff to access to the property for the inspection of this permit.**

*The primary applicant is responsible for calling and scheduling all inspections to close out the permit once work is complete.*

**Applicant Signature:**

Primary Applicant:  Owner  Contractor  Other:

Primary Applicant Name(Print): \_\_\_\_\_ Phone: \_\_\_\_\_

Primary Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_